

PRARA

Peterborough Road and Area Residents' Association

CONSTITUTION

1. AIMS

- To consider matters of close local concern to residents of Peterborough Road and its associated roads including
- Clancarty Road, Daisy Lane, Sullivan Road, Hugon Road, South Park Mews and Settrington Road, and act on them as necessary. These roads shall form the Area of Benefit.
- To co-operate with other residents' associations if their concerns seem likely to affect the Association's interests.
- To make representations to MPs, councillors, borough officers and the press.
- To liaise with Police through the Neighbourhood Watch for the benefit of residents in the Area of Benefit, and to make representations to the Police Consultative Committee.
- To attend appropriate public fora, provided they are deemed by the committee to be of interest to the Association.
- To help to promote and improve the character of the area.

2. POLITICS

- The Association shall be completely non-party-political. Members will naturally be free to exercise in their private capacities personal political preferences and undertake voting or canvassing activities, but in doing so they shall not represent, speak for, or inappropriately seek to influence the Association.

3. STRUCTURE

- The Association shall be an unincorporated and unregistered Association.
- The Association shall be known by the acronym PRARA.
- There shall be a Standing Committee consisting of
 - The Co-ordinator (who shall act as Chairman)
 - An individual Road Representative for each of the roads served by the Association (except for the road in which the Co-ordinator lives and South Park Mews will be deemed to be part of Settrington Road.)
 - Hon. Secretary
 - Hon. Treasurer
 - Neighbourhood Watch Co-ordinator

The members of this Committee shall be the Officers of the Association. Any Officer other than the Co-ordinator may also be designated as Vice-Coordinator. The Officers shall have powers of co-option.

- The Standing Committee may co-opt, as appropriate, either full members of the Committee, special representatives such as the South Park Representative, Planning Representative and Legal Representative, or subsidiary

representatives such as individual Neighbourhood Watch representative for the roads in the Area of Benefit.

- The Standing Committee has the power to authorise an official spokesman to represent the Association, who may be an Officer of the Association or a co-opted member.
- Any sub-committee shall be subordinate to the Standing Committee, which can create or dissolve it.
- The Association will hold at least two full meetings a year, one of which shall be the AGM.
- A Special Meeting may be called by the Standing Committee or by a majority of members, for discussion of items of exceptional importance.
- Meetings and communications with members shall be comparatively informal.

4. MEMBERSHIP

- Membership shall be open to all who are resident in the Area of Benefit, with the exception that local councillors of any party shall not be members of the Association, although they may be observers. Local ward chairmen, committee members of any ward political party or council election candidates may be members but may not be Officers of the Association.
- Associate Membership shall be open to anyone in the roads surrounding the Area of Benefit who has an interest in the Association's activities and/or users of South Park who wish to support the Association's objectives for the Park
- Funding to cover administration shall be by voluntary donation until such time as subscriptions may need to be levied to meet increased costs incurred by the Association. Should such subscriptions become necessary they shall be as fixed from time to time by the Standing Committee.

5. QUORUM

- The Quorum for the Standing Committee shall consist of three Officers, or two Officers and a co-opted member.
- The Quorum for Special Meetings and the AGM should be not less than 10 members.
- No business shall be transacted without a Quorum.

6. AGENDAS

- Items for discussion at the AGM may be included on the agenda at the request of any member and shall be delivered to the Hon. Secretary not later than eight working days before the meeting. Voting shall be by way of a simple majority. The Co-ordinator/Chairman shall have a second casting vote.
- Committee meetings shall be held on an ad hoc basis, as and when required.

7. MINUTES

- Minutes of the full meetings including the AGM and Special Meetings shall be kept by the Hon. Secretary and circulated to all members.
- Minutes of committee meetings shall be kept by the Hon. Secretary and shall be available to any member on request.

8. ELECTION OF OFFICERS

- Nominees for the election of Officers of the Association shall be made in writing to the Hon. Secretary at least seven (7) days before the Annual General Meeting. Such nominations shall be supported by a Seconder and the consent of the proposed nominee must first have been obtained.
- Nominees must be standing members of the Association. Proposers and Seconders must be standing members of the Association.
- Nominees for election shall declare at the Annual General Meeting any financial or professional interest known or likely to be of concern to the Association.

- The election of Officers shall be completed prior to any co-option of further Standing Committee members.
- The Standing Committee shall have the power to fill posts to which no person is elected at the AGM.
- If an Officer resigns during the year, he or she may be temporarily replaced by the Standing Committee until the next AGM.
- The Standing Committee shall remain in Office at the Annual General Meeting, whether standing for re-election or not, until the end of the meeting.

9. AMENDMENTS TO THE CONSTITUTION

- Amendments to the constitution must be considered at a Special Meeting, and approved by a simple majority. Details of the proposed amendments must be circulated to all members eight working days beforehand. The casting vote will be available to the Co-ordinator or Chairman.

10. DISSOLUTION OF THE ASSOCIATION

- Such a proposal must be made at a Special Meeting and may be carried by a simple majority. The casting vote will be available to the Co-ordinator or Chairman.

Revised June 2008